

# TOWN OF HARVARD

## MUNICIPAL BUILDING COMMITTEE



**Meeting Minutes** – Meeting # 41 – 12 April 2012, 7:00PM – 8:10PM, Town Hall Meeting Room

### Attendees

Peter Jackson, Lou Russo, Doug Coots, Chris Cutler

Marie Sobalvarro, Ron Ricci, John Osborne

1. Approve minutes  
A Russo/Coots motion to approve the March 22 meeting minutes as amended was unanimously approved.
2. Approve Invoices  
No invoices to approve.
3. Cable Access space needs for Town Hall  
Chris, Wade and Bill Johnson met with Cable Committee. They are happy in their current space, but if they had to move, the Tel-Data space (now located in the mezzanine) could double as a control booth. Cable liked the idea of using the stage as a studio and is open to storing editing equipment on carts (that would be secured when not in use) in the second floor expansion space.  
Pete will pass notes to Drayton, including a suggestion to include a note about addressing cable committees needs into LLBs program summary so that the public is aware we have addressed Cable's needs.
4. Coordination with Sewer Commission  
Pete met with Sewer Monday AM, and has sent an email to Drayton with notes and questions resulting from that meeting. Drayton will meet with the sewer commission on April 25<sup>th</sup>. It is important to demonstrate that we have the intent to follow through with the proper procedure.
5. Hildreth House Cost Estimate  
No feedback yet – will revisit next meeting.
6. Remaining work to be done for schematic design – LLB  
Nothing to report tonight – will revisit next meeting.
7. Preparation for Annual Town Meeting  
Handout:  
Wade suggested via an email that we include a note concerning private funding for the Town Hall stage area. We will have an official number from BoS on Tuesday, wait to release handout until then.  
There was some confusion over the exact calculation for the cost of the stage area and lift. Lou brought in his formula and cost for the stage: \$112K for stage and lift (applying the appropriate factor to soft costs). Daedalus original estimate is \$59K, Pete assumed that the \$79K that had been discussed included John's adjustments. Pete will follow up with John and ask him to confirm the correct number, and forward it to Lou and BoS.  
MBC will make the Town Hall presentation at ATM when article 18 is presented.
8. Open House is scheduled for Saturday April 21 from 10-2 at Town Hall and Hildreth.  
Pete and Chris will be at Town Hall; Doug and COA will be at Hildreth.

9. New Business

Pete will have an outline of the ATM presentation for review at the next meeting. John and Drayton will be included in the presentation.

Doug will set up display table at ATM; he will coordinate with Drayton.

Next meeting: Thursday April 19 at 7PM, location TBD.

Meeting adjourned on a Coots/Cutler motion; unanimously approved.

Rachel Holcomb

Approved